

# Welcome to Second Grade!



## MR. MCVEY WILL BE YOUR ENTERTAINER FOR THE YEAR!

### Contact Information

Email: [mmcvey@cpcsc.k12.in.us](mailto:mmcvey@cpcsc.k12.in.us)

Work Phone: (317) 535-3244 ext. 6121

Website: [www.tableturninglearning.weebly.com](http://www.tableturninglearning.weebly.com)

Twitter: [twitter.com/TableTurningEdu](https://twitter.com/TableTurningEdu)

DonorsChoose: <https://goo.gl/ilHwPg>

Please feel free to contact me using this information. You may also write me notes using the communication tools I've provided for you and your child. This packet will help you get to know me and my teaching philosophies, as well as what to expect during this school year. If you want to know additional information about me, you can visit my website.

**IT IS EXTREMELY IMPORTANT THAT YOU AND YOUR CHILD REVIEW THIS TOGETHER!**

**MORE ABOUT ME**

**Name:** Mike McVey

**Education:** University of Indianapolis (Cum Laude)  
Ben Davis High School (Academic Honors)

**From:** Westside of Indianapolis

**Taught:** Four 4th Grade classes

**Student Taught:** 2nd and 6th grade

**Substituted:** Grades K-5 (Especially Kindergarten)

**Other Work Experience:** Certified Heating and Cooling Specialist

## **This Year's Schedule**

(Mondays, Tuesdays, Thursdays, and Fridays)

8:55-9:05 Students arrive/unpack/Breakfast in Classroom

9:05-9:15 Morning Work/Announcements

9:15-10:00 Writing with Mr. McVey

10:00-10:45 Math with Mrs. Ankney

10:45-12:15 Reading with Mrs. Stoker

12:15-12:45 Lunch

12:45-1:15 Recess

1:15-2:00 FIT with Mrs. Donisch

2:05-2:45 Related Arts

2:50-3:30 Math with Mrs. Ankney

3:35 Car Riders Dismissed

3:40 Bus Riders Dismissed

(Wednesdays)

8:55-9:05 Students arrive/unpack/Breakfast in Classroom

9:05-9:15 Morning Work/Announcements

9:15-10:00 Writing with Mr. McVey

10:00-10:45 Math with Mrs. Ankney

10:45-11:25 Related Arts

11:30-12:15 Reading with Mrs. Stoker

12:15-12:45 Lunch

12:45-1:15 Recess

1:15-1:55 Reading with Mrs. Stoker

1:55-2:30 FIT with Mrs. Donisch

2:30-3:00 Math with Mrs. Ankney

3:05 Car Riders Dismissed

3:10 Bus Riders Dismissed

\*schedules are subject to change\*

Teachers will be having PLC (Professional Learning Communities) time every Wednesday during the early release time. If you want to find out what the teachers will be doing at that time, you can visit [allthingsplc.org](http://allthingsplc.org)

## **Classroom Management Plan**

I will be using Class Dojo as a way for me to keep track of the students' behavior. Your family can also keep track of how your child is doing during the day by creating an account using a specific connection sheet that I will give you and your child. This helps you link directly with your child's name and information. Each student can also sign up as well! They also have Class and Student Stories where you will be able to see pictures and information on what the class is doing as a whole, or what your child is doing individually. You can also use this to connect with me as well. As the students follow my expectations, go above and beyond, and act as role models for the school, I will reward them with points that they can use to spend in our class auctions throughout the year. Students who have the most points at the end of each week will get first priority in choosing an activity during our weekly Fun Friday celebration. If they do exceptionally well, they might even become the Student of the Week for the week that follows. There are specific things that they can do for each day that week. If I see a student showing exceptional character traits, I will give them a Warrior Way ticket. Warrior Way tickets can be used to purchase school wide rewards. These are used by all of the staff members as incentives for the students.

Students who do not follow the standard operating procedures (SOP) will have natural consequences, may have silent lunch time or miss recess time. Depending on the severity/frequency of a behavior the consequences may result in a School Behavior Report to be completed and the student may or may not be in contact with the administration at this point.

Major Infractions that will automatically result in using a School Behavior Report:

- Not being safe (Towards oneself or another)
- Disrespectful/Defiant
- Destruction of Property
- Severe Bullying/Harassment
- Committing of any illegal activity

## **Classroom Assessment Policy**

Classroom assessments will be used to monitor each student's progress toward academic goals, meet individual student needs, and drive the planning process for instruction. Assessment data in all subjects will also be used to improve instruction, inform program decisions, and communicate with families regarding student progress. I will be using a variety of assessments in my classroom.

When I assess students, I will make sure that I:

- Assess the learning target
- Provide valid and appropriate demonstrations of what students should know and be able to do
- Provide information to drive further instruction
- Provide a variety of ways they can demonstrate learning, including options appropriate to preferred learning styles
- Provide meaningful feedback to students, including opportunities to reflect, self evaluate, set goals, and strengthen their performance
- Analyze and share data with the second grade team and school

I will be sure to make adjustments in instruction to meet the students' needs based on the results of these assessments.

Here are just a few examples of assessments that I will be using throughout the year:

- Traditional pencil and paper quick checks, quizzes, and tests
- Digital assessment tools (GoFormative.com, Plickers, Educreations, ect.)
- Projects
- Anecdotal notes taken during class lessons, discussions, or activities

Proficiency Scales will be used to track how well the students understand the content for the year. You can access these scales at the Clark Pleasant website.

The goal is for the students to be at a 3.0 for every EL (Essential Learnings) by the end of the year. Grades will be given for each EL taught at the end of each quarter. You will see this on your child's report cards. We will be having remediation and enrichment tasks in place for students who are below and above this goal. You can track your child's progress of these scales online by going to the Clark Pleasant website, hitting the Parents dropdown menu, and selecting ParentVUE/StudentVUE.



Homework will be mandated when given. Certain requests like returning documents, data folders and signed planners help make the communication between families and me much stronger. Students will be rewarded with Dojo points to spend at our class auctions when they do these tasks. While doing these tasks, students will keep track of where they are for each EL, and they will set goals and devise plans to help them learn and grow throughout the year. If I feel a student needs extra practice on a particular piece of content, I will do everything I can to provide that child with the necessary resources to learn the material inside and outside of the classroom.

If a student still needs additional assistance, I am open to providing them with tutoring outside of school day at the family's expense. Families must provide transportation in order to arrange this.

### **Miscellaneous**

**Planners:** This is a great communication tool and a daily record of classroom assignments. The students will record any behavior issues or homework in their planners.

**Please check and sign it daily if your child has been having difficulty with turning things in or behavior.**

Your child will also be responsible for writing the things

they need to do to help with remembering. I will only check the students' planners who are showing pitfalls in turning things in or having behavior issues within the classroom.

**Daily Folders:** Each child will have a Take Home Folder. They will put things that need to be returned to school in the RETURN side. If you have any notes, transportation changes, or anything else you need to send to school please put it in the RETURN side, so it can be turned in the following morning. All other papers including graded work, practice work, and notes from the office will be placed by the student on the KEEP side. Anything on the KEEP side needs to be emptied each night.

**Make-up Work:** If your child is absent, please contact me for the assignments by 12:00PM if you want to pick it up in the afternoon. This will allow me to gather the materials required for your child. Otherwise they will get it upon their return.

**Parent Involvement:** All parents volunteering for field trips or classroom activities will need to have a criminal background check. Please contact the front office for the paperwork. You will also need to attend a Parent Volunteer Meeting.

**Newsletters:** Newsletters will be sent both in electronic and hard format. You should expect one by Monday afternoon each week. Please read the newsletter, as it will keep you up to date on weekly news, skills we are working on, upcoming events, and other important school-wide information. I will also be posting them on my website as well.

**Box Tops for Education:** As your family goes to the store, keep your eyes peeled for those wonderful pink Box Tops that help to support learning in our school. A collection will be held four times throughout the school year.

**Snacks:** There will be a snack time built in our morning block to help keep the students' minds and bodies energized. Students may bring a small, healthy snack every day. **Only PEANUT FREE** snacks can be brought in. Keep in mind that these will not be refrigerated. Healthy snacks include, but are not limited to:

- Fresh or dried fruit, pretzels, breakfast bars, granola bars, Graham crackers, crackers and cheese, dry unsweetened cereal, String cheese, Popcorn, Fig Newtons, fresh vegetables, Goldfish crackers, Trail mix, Bagels, etc.

Please no sugary snacks! Here is a list of foods that will **not** be permitted to eat within the classroom (With the exception of parties):

- Candy, cookies, fruit roll-ups, chips, etc.

Students may also keep a water bottle at their desk. **Only water** will be permitted. If you would like to donate snacks to the classroom for students that forget to bring any, both myself and the class would greatly appreciate it.

**Birthdays:** Sugary treats will not be allowed within the classroom during birthdays. However, birthday treats can be given during lunch as long as they are store bought. Students can also have their names presented on the electronic sign out front by paying \$10.00 to the P.T.O.

**Parties:** Our class will have four parties during the school year; A Fall, Winter, and Valentine's Day Party. The parties will begin at 3:00PM. More information will be sent out prior to each party.

### **Teaching Philosophy:**

- Safety comes before everything
- Learning should be exciting and fun
- We all learn together
- Despite failures, never give up
- All students can learn

- I want what is best for every child

**Final Thoughts:** My goal is to help make the world a better place by inspiring students to reach their maximum potential. You are an important part of your child's learning process, and together we can help with any struggle your child may have this upcoming year. Please feel free to contact me if you have any questions, concerns, or ideas about your child's education. Lastly, I'm not a perfect teacher, but I can promise you that I am going to try my absolute best to ensure that your child gets the most out of this year with me. Your understanding, compassion, and support will make this a wonderful experience for your child and me. With that being said, thank you for taking the time to read this important information, and welcome to Second grade with Mr. Mcvey!

Congratulations! You are finished reading. Give yourself a round of applause and complete the sheet on the last page.





Keep all the information you learned, but please fill in the following information below. Sign and return **JUST** this page to Mr. McVey stating that you have received, read, and understand the information in this packet. Things are subject to change as the school year progresses in the future. I will keep a constant updated version on my website as the year progresses.

Name of student in the class:

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Printed name(s) of parent(s) or guardian(s):

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Signature of parent(s) or guardian(s):

X \_\_\_\_\_,

X \_\_\_\_\_

Please write questions or comments you may have here:

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